

Application for Employment

Please complete all sections of this form either in **type** or **black ink** and return it on or before the closing date specified in the advertisement. **ONLY INFORMATION PROVIDED ON THIS APPLICATION FORM WILL BE CONSIDERED BY THE PANEL.** Curriculum Vitae will not be accepted in lieu of a completed application. Continuation sheets may be added if necessary.

Title of the job you are applying for:

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Surname/Family Name:

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First Name/s:

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Address:

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Postcode:

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Telephone Number:

Home:

Work:

Mobile:

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E-mail Address:

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Do you have the right to work in the UK? We will require proof of this right before an offer of employment can be confirmed.

Yes

No

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Do you have a full current driving licence?

Yes

No

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Have you any criminal convictions that are not spent? If yes please give details on a separate sheet.

Yes

No

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To be returned to:

**The Administrator, Cheshire Halton & Warrington Race & Equality Centre,
The Unity Centre, 17 Cuppin Street, Chester, CH1 2BN
office@chawrec.org.uk**

Education/Qualifications/Training

Name of school/college/ university etc	Qualifications gained	Dates studied from/until

Other relevant training:

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Information to support your application:

This section gives you the opportunity to explain why you think you are suitable for this job. Please try to show how your experience, qualifications, training and personal qualities help you to meet the requirements of the job description and person specification. Continue on a separate sheet if necessary.

References:

Please give the names and addresses of two people who are willing to provide you with a reference. If you have been in employment, one of these should be your present or most recent employer.

Reference 1:

Name	
Occupation	
Address	
Telephone Number	
E-mail Address	
In what capacity does this person know you?	
Can we contact prior to interview?	

Reference 2:

Name	
Occupation	
Address	
Telephone Number	
E-mail Address	
In what capacity does this person know you?	
Can we contact prior to interview?	

Please give any dates when you are not available for interview:

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If you are related to an Executive Member of Cheshire, Halton & Warrington Race & Equality Centre please give that person's name and state what your relationship is

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I confirm that the information on this form is true and correct. I understand that if I give false information or withhold relevant information, it could result in my dismissal.

Signed:	Date:
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****If you fill this form in electronically, you can sign at interview if you are invited****

**The Administrator, Cheshire Halton & Warrington Race & Equality Centre,
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